# **Production Book 2021**



# **Social Links**

- f : facebook.com/StageImpactUK
- : twitter.com/StageImpact
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# **Contact Us**

- **C**: 07495 061 503
- : events@stage-impact.co.uk

# Stage Impact UK

Stage Impact UK is one of the fastest growing performing arts competitions in the country. Dont miss your chance to be apart of the following events:

Stage Impact UK - Junior Division (7-11 years) Stage Impact UK - Senior Division (11-18 years) Stage Impact UK - Community Division (11-18 years)

www.stage-impact.co.uk

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## **INTRODUCTION**

### A message from Inspire A Nation CIC producer of Stage Impact UK

Welcome to the 2021 Stage Impact UK Competitions Production Book.

Inspire A Nation CIC is a Community Interest Company whose objective is to present first-class professional events for young people across the UK. We believe that everyone matters and deserves the chance to develop creatively despite their background, ethnicity or gender. We hope to encourage young people through the events, via workshops and performing in front of peers, to generate a positive impact on their confidence, self-esteem, mental health and attitude in society and their communities.

Through the events we will evidence that the thousands of hours spent rehearsing for the competition day will be worth spending as Stage Impact UK is a life changing experience for students involved. We provide them with the platform on which to build new and exciting careers as well as benefitting them in a huge variety of ways, not least: increasing self-esteem and resilience, improving relationships with teachers and peers and increasing school attendance. We want to improve the social responsibility within local communities and enable participants to produce more socially-able and active members of the community.

This charitable organisation was established to support and help young people overcome the pressures of school life and to feel part of a team. With the world changing and technology automating the future, we feel we have a duty to educate young people to be more creative and inspire innovation. The Performing Arts and the Creative Industry helps so many people to think, perform and acknowledge creative solutions.

Our thanks go to the participants, teachers, volunteers and helpers from your community who work so hard to put together the wonderful performances, that we can't wait to see. Last but not least and not forgetting our many sponsors, without whose support the Stage Impact UK events would not be possible.

We look forward to seeing the performances you've created with your team at one of the Stage Impact UK events in 2021.

Inspire A Nation CIC

Making an Impact on young people.

## Stage Impact UK

#### **SECTION 1**

#### 1. About Stage Impact UK Competitions

Stage Impact is one of the fastest growing performing arts competitions across the country, empowering and educating young people on pathways available to them within the creative industry. This great event gives young people the skill set to perform, assist, direct or take a leadership role to accomplish and compete in a prestigious live event.

Your entry should be an original piece of choreography to a theme of your choice and should be able to captivate the audience through your storytelling. Your performance should be between 6 – 7 minutes long and will be judged on the following areas: Choreography, Drama, Video, Scenery and Staging, Lighting, Soundtrack & Stage Crew, Originality, Entertainment.

On the event day all the teams will assemble at a professional venue for a packed day of rehearsals, interaction, interviews and fun. In the evening, schools will perform to an audience of peers, families, communities and dignitaries. The performances will be judged live by a panel of specialists from the creative industry.

The focus of the events is for young people to celebrate and achieve their goals as a team to encourage a positive impact on their mental health, attitude and their creativity.

Your entry should be an original piece of choreography to a theme of your choice and should be able to captivate the audience through your storytelling. Your performance will be judged on the following areas:

Choreography, Drama, Video, Scenery and Staging, Lighting, Soundtrack & Stage Crew, Originality, Entertainment.

On the night of the event we will also present top 3 places and present 1<sup>st</sup> place with a cash prize for £250.00.

#### 2. Choreography (total of 20 points)

Your performance should be between 5 and 7 minutes long. We encourage teams to allow the students to have an input on the choreography and be more student lead. (Penalties will accrue if this instruction is broken) (minus 5 penalty points)

#### 3. Drama and Costumes (total of 10 points)

You will be judged on your storytelling, costume and make-up, facial expressions and how your team perform and portray the character they're playing.

#### 4. Video (total of 15 points)

Video is split into several roles including video direction, operation and editorial.

• *Director (5 of 15)* 

You will need to provide a student who will sit alongside our Stage Impact UK video staff and direct which shots you want to capture as part of your video.

#### • *Operator (5 of 15)*

Also (not compulsory) you can provide a camera operator who will operate the camera in front of the stage and work with the director to capture the perfect shot.

#### • Editorial (5 of 15)

At all our events we will be including a 5m high by 10m video wall at the back of the stage. During your performance a video will play to support and enhance your performance created by your team. Leading up to the events Stage Impact UK will provide workshops where we can help and advice of how to create the video content.

This is a big part of your performance and will collectively all contribute towards the video award and a total of 15 points towards your overall score.

#### 5. Scenery, Staging and Props (total of 10 points)

There is no requirement for any team to have set/ props as part of your production, however these can assist in enhancing the performance and help with the story-telling. Each team are required to transport your scenery to and from the venue on the event day. Security of props, sets, costumes and person belongings is the responsibility of each team.

Each team can provide a maximum of 6 pieces of scenery that needs to be taken on and off stage in no longer than 2 minutes. Your scenery can't be any larger than:

#### 3m High x 1m Wide x 1m Depth

If performers are stood upon the scenery, then they can't be higher than the 3m rule and anyone stood over 1m must have a handrail attached for safety. If a handrail is required, the handrail must be 90cm in height and attached to a solid fixture. Pictures of your scenery should be submitted once you have it built to ensure disappointment on the night.

Props must be carried onto the performance space by the performers and not stage crew. Props will also have to be stored in your designated dressing room so please bare the is mind.

#### 6. Stage Crew (10 Points)

The Stage Crew is responsible for the movement and construction of all scenery and props. Make sure the students are well rehearsed and confident in carrying the set on and off stage in the allocated time.

#### Things to consider when designing your scenery

- Can the set be safely assembled and disassembled in the 2 minutes?
- Can your stage crew realistically carry and manoeuvre your scenery?
- Make sure you bring enough crew to support the size/ weight of your scenery.

Further details can be found on our website or you can contact Stage Impact UK for further advice.

#### 7. Lighting (total of 10 points)

The lighting is one area where we see teams panic about lack of experience.

Your lighting designer does not need any technical experience just someone who is familiar with your team's performance. Each team has a total of 10 lighting ques. You will need to provide a student lighting designer who will assist our Stage Impact UK Lighting Operator. Additional strobe lighting, smoke machines and blackouts can be added in addition to your 10 cues you provide.

If you are still unsure of what is expected in this area, please contact us and we will be able to support you. info@stage-impact.co.uk

### 8. Soundtrack (total of 10 points)

Your team's soundtrack must be between 6-7 minutes long. Penalties will be forced if you are over or under these time frames (5 points for every minuet outside these guidelines).

Stage Impact UK holds licences with the Mechanical Copyright Protection Society (MCPS) and the Phonographic Performance Limited Company (PPL) and pays Performers Rights Society frees based on ticket sales at the venue to cover schools for using different tracks at the event.

Please ensure you fill out the Music Production Sheet and return for submission.

Please note there are no microphones on stage. Any sound that needs amplification such as tap-dancing will need to be pre-recorded if they are to be heard.

Make sure that all soundtracks are complete and submitted to Stage Impact UK Office no later than **Friday 18**<sup>th</sup> **December 2020** and should be in the format of a WAV file, MP3 or on CD.

#### 9. Originality (total of 5 points)

Your team's entry should be an original piece of work and it can be about anything you choose. While many team's performances are based around themes that have no copyright issues please read our copyright procedure. **SECTION 2 Page 5** 

#### 10. Entertainment (total of 10 points)

This will be judged on how entertained the judges are and if your performance engaged them throughout its entirety or if your performance captivated them enough.

#### 11. How to Sign Up

Simply visit our website: www.stage-impact.co.uk:

- Click on the Events tab in the menu at the top of the page.
- Find which event you would like to register for and click "Register Your School".
- Complete the online form and contact details and click submit.

The Stage Impact team will then contact you shortly after you've submitted and send you all the relevant forms needed to complete your entry.

Each entry must pay a none refundable deposit of £250.00 to confirm your place.

#### 12. Team sizes

A team's entry into Stage Impact may have a minimum of 25 and a maximum of 80 performers. Each participant is defined and must be enrolled in a named educational institution (school, sixth form or college) working towards recognised qualifications at the time of the performance.

Stage Crew and supporting technical crew are in addition to the figures above.

You should have no more than 24 stage crew members. Any adults attending in a purely supervisory capacity do not need to be included in these numbers.

#### **Compulsory Roles**

It is compulsory for your team to supply a student in each of the roles listed below:

- 1 x Lighting designer
- 1 x Video Director
- 1 x Student presenter to introduce your performance (this can be a performer)

#### Additional Roles (not compulsory)

- 1 x Video Camera 1 Operator
- 1 x Assistant Stage Manager and Show Caller.

#### Please Note:

- Your support crew must not exceed 10 in total.
- Any adult attending in a purely supervisory capacity does not need to be included in your support crew numbers.

#### 13. Judging

Stage Impact is a performing arts competition in which the teams participating are encouraged to produce a professional stage performance. At each event there are three professional industry professional judges.

**The Judge's decision is final** – The judging is based on a point system and for each category there are a number of points you can gain. Make sure you try and understand and tick all the categories for maximum points.

Please note: All judging is independent of Stage Impact Events and Inspire A Nation CIC.

A Total of 100 points can be won.

#### **SECTION 2**

#### 1. Policies and Procedures

It is highly likely that there will be a media presence at all Stage Impact events and permission from each child will be needed as part of your entry (please see form attached). Each team will agree to allow Stage Impact the right to use photographs, film or video for further promotion of the events. This includes social media platforms, sponsor related activities, video sales, tour photos and our website.

It is the responsibility of each team to seek the necessary media sign-off from its students.

Stage Impact contracts a professional Photographer to capture schools' performances.

#### 2. Copyright

When creating your piece and gathering materials to support your performance please make sure that you have no copyright issues and when including imagery, characters or names please seek permission from whoever owns them.

If a team uses copyrighted materials without seeking permission, the company that owns the rights may take legal action against your team, not Stage Impact.

#### 3. Health and Safety

On the day of your event you will be required to produce a risk assessment for your team's performance, identifying any potential risks and listing the controls and measures taken to minimise the risk to the participants. Stage Impact will have full risk assessments for all of our venues and run in accordance with relevant Health and Safety guidelines and legislation.

**Please note:** Any item that are deemed unsafe by the Stage Manager or Venue cannot be part of your performance and will be condemned if you have any questions about this please seek further advise off our team via email: <a href="mailto:Events@stage-impact.co.uk">Events@stage-impact.co.uk</a>

#### 4. Public Liability Insurance

All our events are run in accordance with relevant health and safety guidelines and are insured with an approved insurance company.

#### 5. Risk Assessments

AS a Stage Impact event day requires participants to be off-site, the school will need to create a risk assessment for the trip. It's a schools' responsibility to risk assess its performances, identifying and potential risks and list the controls and measures taken to minimise the risk. No additional electrical items are allowed excluding battery powered items or devises.

#### 6. Fees

In order to secure your place within the competition you must complete the online entry form and submit it with a non-refundable deposit of £250.00 for your team.

Everyone on your team must be present on the day with a wristband or admission will be denied or you will have to purchase again on the day from our event staff. Each wristband is £10.00 per participant excluding teachers and chaperones.

Your remaining balance and accrete participation numbers must be submitted before:

### Friday 18th December 2020

All payments must be made out to our Charitable Organisation: **Inspire A Nation CIC** *Please Note: Late payments may result in additional charges or terminating your place within the competition.* 

Tickets for the event are a huge part of the success of the event and ensuring its longevity for years to come. Tickets will be sold through the venues box offices or via our website and will be available on public sale 8 weeks before each event.

Spectator tickets will be priced at £12.50 per ticket. Group bookings will also be exclusive to the schools 12 weeks before each event.

#### **SECTION 3**

#### 1. Rehearsals on the event day

Schools will be sent a rehearsal schedule once it has confirmed the day schedule. Every event will start at 12:00

Junior (8 Hours)	(Senior 9.5 Hours)	(The varied hours are due to child legislation)
13:30 – 13:50	12:00 – 12:20	Registration
13:50 – 14:10	12:20 – 12:40	Welcome Meeting
14:10 – 14:35	12:40 – 13:05	School 1
14:35 – 15:00	13:05 – 13:30	School 2
15:00 – 15: 25	13:30 – 13:55	School 3
15:25 – 15:50	13:55 – 14:20	School 4
15:50 – 16:15	14:20 – 14:45	School 5
15.50 - 10.15	14.20 – 14.43	3010013
16:15 – 16:30	14:45 – 15:00	Live Interviews (Podcast) Impact TV
-	15:00 – 15:15	Break
16:30 - 16:55	15:15 – 15:35	School 6
16:55 - 17:20	15:35 – 16:00	School 7
17:20 - 17:45	16:00 – 16:25	School 8
-	16:25 – 16:50	School 9
-	16:50 – 17:15	School 10
17:45 - 18:00	17:15 – 17:45	Celebratory Meeting and Freestyle Stage
18:00 - 18:15	17:45 – 18:00	Pre-set and Meetings
		•
18:15 - 18:30	18:00 - 18:30	Break
18:30 - 19:00	18:30 - 19:00	Door Open
19:00	19:00	Show Start Time

#### 2. Evening Schedule

The events start time will commence at 19:00. Each school's time onstage follows the same format:

- Stage crew set-up the scenery and staging
- Performers take their starting positions
- Student presenter introduced onto stage
- Student presenter describes the school's performance
- School Performs
- Performers leave the stage as stage crew strike the scenery and staging

The running order of the schools will be chosen at random and schedules sent to the schools prior to the event day. More info will become available closer to the event day.

#### 3. The Award Ceremony

At all of our events we will announce top 3 places with prizes presented to:

1st PLACE -Trophy, qualification through to the grand final and £250 cash prize

2<sup>nd</sup> PLACE -Trophy, qualification through to the rand final

3<sup>rd</sup> PLACE -Trophy.

#### **Top Scoring Category Awards**

These awards will be presented to the school shortly after the event and will be announced live on our social networks for everyone to see. Certificates and sponsored prizes will be sent direct to the school.

#### **Other Awards**

Inspire A Nation CIC also present and produce The Stage Impact Awards. Every year we hold and awards evening where we celebrate the achievements of young people performing above and behold in the Creative Industry.

More information about this will be sent to you closer to your event day on how you can nominate students within your school who you feel have one above and beyond in order to help you team or others.

#### 4. Qualification

A school qualifying through to a final will be sent all necessary information about the venue and ticket procedure.

Schools are not permitted to change their performance between the heats and the finals as we will use all programmed lighting, soundtrack and video production elements for your final performance. However, please use that time to strengthen your choreography, drama, and your performance elements.

Please don't hesitate to contact a member of our team if you have any further questions.

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